



LONG ASHTON PARISH COUNCIL

Minutes of the Finance & General Purposes Committee
meeting held at the Jubilee Pavilion, Keedwell Hill, Long Ashton
on Monday 26th February 2024 at 6.30pm

Present: Councillors D Bolton, C Davis, F Chaudhuri, J Ives, D Smith and A Trozzo.

In Attendance: H Harwood (Clerk & RFO).

F24.006 Apologies for Absence

To note – There were none.

F24.007 Declarations of Interests and Grant of Dispensations

To note – None received.

F24.008 Minutes of Previous Meetings

Resolved – That the minutes of the meeting held on 29th January 2024 were accepted as an accurate record and signed by the Chair.

F24.009 Finances – Months 9 and 10 (December and January)

Resolved – That the following reports for months 9 and 10 were approved:

- a) Bank reconciliations
- b) Payments
- c) Receipts
- d) Expenditure against budget
- e) EMR Report
- f) Trial Balance

F24.010 Insurance

Resolved – That the following items were reviewed and approved in order to accept the quote for the annual renewal of insurance:

- i) Asset Register
- ii) Health and Safety and Risk assessment
- iii) Fidelity Insurance Cover
- iv) General Insurance Cover
- v) Playground Insurance

To note – Further information on the status of Birdwell Rec will be presented to the next F&GP meeting including any covenants.

To note - A recommendation for a new EMR will be presented to F&GP for replacement playground equipment.

F24.011 Earmarked Reserves Review

As part of a continuous review of Earmarked Reserves, it was agreed to review five earmarked reserves at each F&GP meeting. As part of this review, the following five EMRs were reviewed it was **RESOLVED** to amend accordingly:

- a) EMR 336 - Leigh Woods £10,000 – To move £4,000 for the agreed VAS project to be vired to 340 Road Safety and the balance of the EMR to be moved to general reserves. The Committee

felt that any Leigh Woods project should be able to use of any other funding available to the Council, it is seen as unnecessary to keep a separate pot.

- b) EMR 325 – Youth £11,120 – This earmarked reserve will be dissolved into general reserves.
- c) EMR 337 – Election Costs £3,000 – No change.
- d) EMR 342 – Tree Planting £1,512 – Combine with the Burial ground EMR.
- e) EMR 340 – Road Safety £18,284 – Increase to £22,284 after virement from Leigh Woods for the VAS project.

F24.012 Year End Close Down

Resolved – The year end close down of the accounts at a cost of £825 with Rialtas was approved.

F24.013 Taylor Wimpey Areas

To note – A verbal update was given on the transfer of the Taylor Wimpey areas and lease.

F24.014 Annual Parish meeting

Resolved – Further details for the Annual Parish meeting (for residents) to be held at 6.30pm on Monday 22nd April 2024 were agreed including a budget of up to £500 for this event.

F24.015 Standing Orders – Councillor Communication (Councillor Motion)

To note – The presented amendment to paragraph 25 of the Standing Orders was considered and it was deemed unsuitable.

F24.016 Date of the Next Meeting

The date of the next Finance and General Purposes meeting is to be held on Monday 29th April 2024 at 6.30pm.

Meeting closed 20:09

Chairman.....

Date.....