



LONG ASHTON PARISH COUNCIL

Minutes of the Finance & General Purposes Committee
meeting held at the Jubilee Pavilion, Keedwell Hill, Long Ashton
on Monday 1st July 2024 at 6.30pm

Present: Councillors F Chaudhuri, C Davis (Chair) and D Smith.

In Attendance: H Harwood (Clerk & RFO) and one member of the public

F24.036 Election of Chairman 2024/2025

Resolved – Councillor Chris Davis was elected as Chair for the ensuing municipal year.

F24.037 Election of Vice Chairman 2024/2025

To note – There were no nominations.

F24.038 Apologies for Absence

To note – Apologies were received from Councillor D Andrews, A Trozzo and C James.

Absent – Councillors M Harris and A Johnson.

F24.039 Declarations of Interests and Grant of Dispensations

To note – That the following declarations of interest were received:

1. Councillor C Davis - other interest – items 7 b) & c).
2. Councillor D Smith – pecuniary interest - 7 b) & c).

F24.040 Minutes of Previous Meetings

Resolved – That the minutes of the meeting held on 29th April 2024 were accepted as an accurate record and signed by the Chair.

F24.041 Finances – Months 1 and 2 (April and May)

Resolved – That the following reports for months 1 and 2 were approved:

- a) Bank reconciliations
- b) Payments
- c) Receipts
- d) Expenditure against budget
- e) EMR Report
- f) Trial Balance

F24.042 Earmarked Reserves Review

Resolved - As part of a continuous review of Earmarked Reserves, it was agreed to review five earmarked reserves at each F&GP meeting. As part of this review, the council evaluated the following five EMRs and resolve to either keep, move, dissolve into general reserves, reduce, increase or investigate further:

- a) 334 – Village Enhancements £1,751 – Increase by £593 to include EMR 338
- b) 351 – Community Centre £34,981 – Deferred to October
- c) 345 – Library/Community Hub £50,000 – Deferred to October
- d) 338 – VES Consultation £593 – Close and combine with 334
- e) 332 – NDP Implementation £1,631 – Amend description to include required work outside the CO-OP

F24.043 Asset Mapping via Parish Online

Resolved – That the purchase of an annual subscription to Parish Online for asset mapping (approx. £324 per annum) was approved.

F24.044 Microsoft Copilot Pro

Resolved – That the purchase of an annual Microsoft Copilot Pro subscription (approx. £300 per annum) was approved.

F24.045 Infrastructure Delivery Plan Working Group

To note – An update was received from the working group and plans to consider and improve the Infrastructure Delivery Plan are ongoing.

F24.046 Taylor Wimpey Areas

To note – An update was received on the transfer of the Taylor Wimpey areas and lease. The Parish Council solicitor is awaiting replies to queries from Taylor Wimpey.

F24.047 Date of the Next Meeting

The date of the next Finance and General Purposes meeting is to be held on Monday 21st October 2024 at 6.30pm.

Meeting closed 19:24