



Jubilee Pavilion, Keedwell Hill  
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**To members of the Environment Committee:** Councillors: Barrett, Fenton, Chaudhuri, Harris, James, Lilley, Barks, Wilkinson and Smith

You are summoned to a meeting of the Environment committee to be held on **Monday 18 November 2024 at 6:30pm** at the Jubilee Pavilion, Keedwell Hill, Long Ashton, BS41 9DP.

Ruth McAllister  
Admin & Committee Clerk  
11 November 2024

*As per the Council's Standing Orders, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the Chairman may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 5 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.*

*Participation should be requested in advance by contacting the Assistant Clerk to ensure appropriate time is made available.*

## A G E N D A

- 1) **Apologies for Absence** LGA 1972 section 85 (1)  
To receive any apologies for absence.
- 2) **Declarations of Interests and Grant of Dispensations**  
To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct (adopted on 17<sup>th</sup> March 2022) and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33. *(NB this does not **preclude** any later declarations).*
- 3) **Minutes of the Previous Meeting (*Paper*)** LGA 1972, Schedule 12, paragraph 41(1)  
To confirm and sign the minutes of the meeting of the Environment Committee held on 14 October 2024.
- 4) **Transport, Highways & Road Safety**
  - a. Bus Service Improvement Plan ('BSIP')  
To receive a report from Cllr Martyn Harris
  - b. VAS Rownham Hill  
To receive a report from Cllr Martyn Harris
  - c. Providence Lane  
To receive a report from Cllr Stuart McQuillan (Ward Councillor) regarding progress
  - d. Kingcott Mill Farm Park Home Estate  
To receive a report from Cllr Stuart McQuillan (Ward Councillor) regarding progress on any developments with improvements for pedestrians accessing the Estate.

- e. Disabled parking bay at Long Ashton Surgery (Paper)  
To approve the request of an enforceable (marked) disabled parking bay at Long Ashton Surgery via NSC Highways Improvement Scheme
- f. Air quality test request (Paper)  
To approve the request of an air quality test from NSC, in particular just below the elevated section of the A370

5) **Leigh Woods**

To receive an update on behalf of residents from Cllr Martyn Harris.

6) **Working Groups**

- a. Biodiversity Working Group (Paper)  
To note that, at the time the Biodiversity Action Plan (BAP) was adopted, a table of targets, actions, outcomes, schedule and publicity was drawn up in order to assess LAPC's progress in the BAP's aims of maintaining and enhancing biodiversity as well as raising awareness of the Biodiversity Crisis and what can be done by key stakeholders and residents to help mitigate the adverse effects of the crisis within the parish.

- b. Biodiversity Working Group (Paper)  
To approve the suggested changes to the group's Terms of Reference

c Public Art Working Group

To note that Jason Lane expects to install artwork in 2025.

d ROWIP (Footpaths) Working Group

To note that surveys of all the steps within the parish that need attention have been carried out and are now waiting for quotes from NSC contractor to establish most effective way forward to ensure public safety.

e ROWIP (Footpaths) Working Group (Paper)

To decide whether to (a) sign/waymark PROW on estates (such as Theynes Croft and Kings Croft) or (b) to take no action.

f Burial Ground Working Group (Paper)

To receive an update.

g Providence Lane Working Group

To approve the formation of a Working Group to steer the introduction of traffic calming measures on Providence Lane.

h Climate Action Working Group

To approve the formation of a Working Group to introduce climate action considerations.

7) **Parks, Play Areas and Open Spaces**

- a. Operational (Monthly) Inspection Reports (Paper)

To receive inspection reports for Chancellors Park, Gardeners Walk and Kings Croft playparks for September and October 2024 – recommendations are all Low risk.

- b. Green oak arch – Burial Ground (Paper)

To note that the green oak arch at the Burial Ground is currently marked with hazard warning tape due to structural problems. Quotes for its replacement/repair/removal are being sought. To discuss and approve next steps, including a budget of up to £1000 to ensure that the structure is made safe in the short term.

- c. Re-naming of Village Circular Walk  
To agree that: (1) Harry Williams Circular Walk (2) Harry Williams Circular Village Walk (3) Village Circular Walk should be given as the three options during the public consultation for the re-naming of the Village Circular Walk.
- d. The Angel Bus Stop roof repair (*Paper*)  
To approve the repair of the roof at The Angel bus stop at the cost of £684 + VAT
- e. The roof repair of shed at the Burial Ground (*Paper*)  
To approve the repair of the shed roof at the Burial Ground at the cost of £475 + VAT
- f. Village Orderly Shed at the Community Centre (*Paper*)  
To approve up to £1000 for the removal and disposal of the Village Orderly Shed at the Community Centre
- g. Contract waste disposal (*Paper*)  
To approve that the disposal of waste and litter picking refuse should be contracted to a commercial waste operator at £384.24 per annum

(8) **Budget Planning 2025-2026**

To consider budget recommendations and requests for Environment Committee spend for 2025-2026.

(9) **Date & Time of Next Meeting**

Monday 27 January 2025 at 6:30pm