



# LONG ASHTON PARISH COUNCIL

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Long Ashton Community Centre  
Keedwell Hill, Long Ashton  
Bristol, BS41 9DP

Dear Councillor

You are hereby summoned to a meeting of the Parish Council to be held on Monday 25<sup>th</sup> November 2024 at **6.30pm** at *The Jubilee Pavilion, Keedwell Hill, BS41 9DP*.

Hannah Harwood, Clerk  
19<sup>th</sup> November 2024

*As per the Council's Standing Orders, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend only during the time designated for public participation. In exceptional circumstances, the chair may permit further public participation. The period of time designated for public participation at a meeting shall not exceed 30 minutes, this will be limited to 3 minutes per speaker. The chairman of the meeting may direct that a written or oral response be given.*

*Participation should be requested in advance by contacting the Clerk to ensure appropriate time is made available.*

*Non confidential background papers available on request*

## A G E N D A

1. **Apologies for absence LGA 1972 s85(1)**  
To receive apologies for absence.
2. **Declarations of Interests and Grant of Dispensations**  
To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct (adopted on 17<sup>th</sup> March 2022) and to consider any requests from members for Dispensations that accord with Localism Act 2011 s33. *(NB this does not **preclude** any later declarations).*
3. **Confirmation of minutes**  
That the minutes of the Parish Council meetings held on the 23<sup>rd</sup> September 2024 are approved as a correct record and signed by the Chairman. (LGA 1972, Schedule 12, paragraph 41(1)).
4. **Committee Memberships**  
To appoint new members to the following committees:
  - a) Planning Committee
  - b) Environment Committee
  - c) Finance & General Purposes
5. **Long Ashton Community Association (LACA) Maintenance Grant Report and 2025/2026 Maintenance Funding Request**
  - a) To receive the Maintenance Grant Report, including:
    - i. Statement of Financial Activities (SOFA) for each restricted grant-in-aid fund.

- ii. Updated Maintenance Schedule detailing:
    - Job status.
    - Projected costs.
    - External grant contributions.
  - iii. Summary of Centre Usage, covering:
    - Number of organisations using the Centre and adjoining land.
    - Approximate number of bookings.
- b) To receive the Grant Funding Request for 2025-2026. The requested amount will be reviewed as part of the overall budget approval during the January Full Council meeting.

#### **6. Peel Park Management 2025**

- a) To receive a report outlining the proposal for a revised management arrangement for Peel Park. Long Ashton Community Centre (LACA) currently manage the site and want to renegotiate in 2025. To consider the impact and approve next steps.
- b) To approve the Peel Park maintenance budget for 24-25.
- c) Subject to the approval of 6.b, to authorise expenditure for Peel Park expenses within the agreed budget. Any additional expenditure for the current year will require a further request for funding (in advance). All expenditure to be taken from the Earmarked Reserve 331 - S106 Taylor Wimpey Areas.

#### **7. Skatepark Project**

To determine the next steps for the Long Ashton skatepark project following consideration of proposals for both the Community Centre (LACA) and Peel Park sites. To consider the proposed options and vote on either:

- a) To pursue a Lawful Development Certificate (£150) for a skatepark at the Community Centre site adjacent to the Multi Use Games Area, following indication from North Somerset Council that this may fall under permitted development rights.
- b) To approve expenditure of £1,500 (excluding VAT) for a professional sound survey at Peel Park Site 1, as noise impact has been identified as a key consideration in achieving planning permission at this location.

#### **8. Working Groups**

To receive reports from the following groups:

- c) Community Engagement Working Group  
**To note** – Ruth (Communications Officer) will be at the Long Ashton Village Market on Sat 7 Dec 2024 to encourage residents to complete the Community Engagement Survey. Councillor participation is invited.
- d) Newsletter Working Group
- e) Light Up Long Ashton (LULA) Working Group
- f) Skatepark Working Group
- g) Biodiversity Working Group.

#### **9. Date of the next meeting**

To note that the next scheduled meeting of the Parish Council is Monday 20<sup>th</sup> January 2025 at **6.30pm**.

#### **10. Exclusion of Press and Public**

Recommended – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial and staffing matters.

## **11. Pay Award**

To note that the national pay negotiations for National Joint Council (NJC) staff for 2024/25 have reached an agreement, with a flat rate increase of £1,290 on all spinal column points, backdated to 1 April 2024. This pay award will be implemented in accordance with existing staff contracts and processed through the standard payroll procedures.